

Viewing Your Student's Course Selections for Next Year

1. Log into Campus Student or Campus Parent Portal. If you haven't used it before, go to <https://www.atlantapublicschools.us/Page/48412>

There is a lot of information on the Academic Plan. Viewing this from a phone or mobile device may be difficult and performance may be limited. It is recommended that the Academic Plan be utilized on a non-mobile device.

2. For your student, click on Academic Plan from the list on the left. You may have to look under "More". Do **NOT** make any changes in the Academic Plan.

The screenshot shows the 'Academic Plan' interface. On the left, a sidebar contains links: Student, Today, Weekly Overview, Grades, Grade Book Updates, Attendance, Schedule, Announcements, More, and Academic Plan. A blue arrow points to the 'More' link. The main content area displays the 'Academic Plan' for a student in the 'JHS Graduation Program'. It shows a table of course selections for Grades 10, 11, and 12. The table has columns for each grade and rows for different subject areas. Each cell shows a course code and credit value. Alerts indicate missing credits for some subjects.

Grade: 09	Grade: 10	Grade: 11	Grade: 12
English/Language Arts (3.0 / 4.0)			
0.0 / 1.0	1.0 / 1.0	1.0 / 1.0	1.0 / 1.0
	ELL029821 ELL 10 Engl Lang Arts - 0.5	ENG033121 Engl Lang Arts 11 - 0.5	ENG033121 AP Lang & Composition - 0.5
	ELL029822 ELL 10 Engl Lang Arts - 0.5	ENG033121Cai Engl Lang Arts 11 - 0.5	ENG033122 AP Lang & Composition - 0.5
ALERT: Not enough credits selected in English/Language Arts to meet the minimum plan requirements.			
Family and Consumer Science (0.0 / 2.0)			
0.0 / 1.0	0.0 / 1.0	0.0 / 0.0	0.0 / 0.0
	Type to search or select courses	Type to search or select courses	Type to search or select courses
ALERT: Not enough credits selected in Family and Consumer Science to meet the minimum plan requirements.			

The Academic Planner displays the student's assigned Academic Program and the courses the student has planned to take in each school year (represented by grade level).

*When first accessing the Academic Planner, select and/or verify an **Academic Plan** from the dropdown list. Also select the desired **Post Grad Location** (where student is going to attend college) and student's **Post Grad Plans**. Click the **Next** button when finished.

The screenshot shows the 'Academic Plan' setup form. It includes a dropdown for 'Choose an Academic Plan' (JHS Graduation Program), a section for 'HS Program' with basic graduation requirements (completion grants HS diploma), and dropdowns for 'Post Grad Location' (Out-of-State) and 'Post Grad Plans' (Four Year College or University). A 'Next' button is at the bottom. A blue arrow points to the 'Select HS Grad Reqs - NAHS' button.

Academic Plan

Choose an Academic Plan: JHS Graduation Program

HS Program with basic graduation requirements

- completion grants HS diploma

Post Grad Location: Out-of-State Post Grad Plans: Four Year College or University

Next

- Look for the column for the grade your student will be in **NEXT** year. Do NOT make any changes in the Academic Plan.

The screenshot shows the 'Academic Plan' interface for a student. The top navigation bar includes 'Student', 'Academic Plan', 'Save', 'Course Plan Report', and 'Progress Report'. The main content area is divided into columns for Grade 09, Grade 10, Grade 11, and Grade 12. Each column shows the student's current grade level and a list of courses. For Grade 11, the course list includes 'ELL029021 ELL 10 Engl Lang Arts - 0.5', 'ELL029022 ELL 10 Engl Lang Arts - 0.5', 'ENG033121 AP Lang Arts 11 - 0.5', and 'ENG033122 AP Lang Arts 11 - 0.5'. Blue arrows point to the Grade 11 column, indicating the 'NEXT' year. Green boxes highlight the course selection area for Grade 11.

- Review the list of courses for next year. Look at the to see where to find the list. Do NOT make any changes in the Academic Plan. Don't worry if the following year's courses are incomplete. Only look at the grade your student will be in NEXT year. You may see a weird message about courses not found, etc. Don't worry. The planner and IC don't always jive. The difference does NOT affect earning credit toward graduation or posting to transcripts or course requests once we pull them into IC.
- If the course requests listed for next year are correct, STOP. You do not need to do anything else.
- If the course requests listed for next year are incorrect, use the GOOGLE Form for your student's grade level to request a course be dropped or added. Do NOT make any changes in the Academic Plan.

Link to Add/Drop Form

<https://forms.gle/6Z16gxan94HKsByPA>

You must be logged into a Google account to access the form.